

# *Rochester Chapter of Certified Football Officials*

NYSACFO, Inc.

Executive Council Meeting Minutes

**Meeting Date:** December 8, 2015

**Attendees:** Chris Guyett, David Cohan, Ed Lee, George Clark, Ric Hamblin, Tom Dowd, Ken Torchia, Jay Consadine, Ed Wood, Jeff Phillips, Peter McCabe, Tim Arden, Frank Marafino, Wray Richardson

**Absent:** Nick Falcone, Ron Campe

⇒ David called the meeting to order at 6:00 PM

⇒ Meeting Minutes

- July 20, 2015 meeting notes were reviewed.
  - Chris Guyett motioned to accept the meeting notes. Seconded by Jeff Phillips; In Favor = All, Opposed = None, Motion Passed.

⇒ Secretary – Tim Arden

- NYSACFO 2016 Preparation
  - The 2016 RCCFO membership roster has been completed. We have a total of 137 members.
  - The RCCFO 2016 Officers form has been completed and ready to be submitted.
  - The 2016 Materials Order form has been completed. Our order includes quantity of 160 of each type book (Rule, Case, Officials Manual, & Rules by Topic). Beginning in 2016 we've also ordered a total of 160 Pre-Season Guides. These guides provide insightful articles related to the new rule changes. Each guide is \$1.00 each.
- 2015 Liability Reports
  - There were a total of 63 Liability Reports submitted during the 2015 Season. This is about average.
- 2015 Disqualification Reports
  - A total of 22 Section V Player Disqualification forms were submitted during the 2015 Season; an unusually large number.
    - 4 were for flagrant helmet to helmet contact
    - 6 were for flagrant targeting
    - 7 were for fighting
    - 4 were for 2 unsportsmanlike like fouls (1 of the 4 was a sub-varsity coach)
    - 1 was for flagrant contact of an official
    - Of the 22 reports 4 of them involved players from Buffalo based schools

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- Section V Hall of Fame Nominees
    - John Norsen asked if the Executive Council had any recommendations for the Section V Hall of Fame. Council members will send their thoughts on potential nominees to Tim who will in turn forward them on to John.
  - RCCFO Honorary Members
    - John also asked if the Executive Council had any thoughts on nominating any more honorary members.
      - The current RCCFO Honorary members are:
        - Dick Cerone
        - Neil Zwierlein
        - Werner Kleeman
        - Paul Weatherup
      - Note: During our meeting Werner Kleeman was recommended as an honorary member. However, after further review, Werner has been an honorary member. Thus, there was no need to vote him in as an honorary member.
  - Banquet
    - Thank you to the entire Banquet Committee especially to Jeff Phillips, Wray Richardson, and Ken Torchia. Thank you to Marc Remillard for his willingness to emcee the event the past few years. Great Job!
    - A few suggestions to make the event even better.
      - Have the Life Members sign in. This will enable us to have an accurate list of those in attendance and thus they all can be recognized properly. (We might also want to ask them for their current email address to improve our communications with them.)
      - When announcing those that have been moved to the next level, have them all in front of the room instead off to the side. This would allow for not only individual recognition but recognition as an entire group.
      - The committee does a fantastic job obtaining door prizes. In fact, maybe too good of a job. Please take a look at how the door prizes are distributed. There are so many of them, it is taking away from the purpose of our program. Perhaps, we announce just a few of the door prizes (larger prizes and the \$ prizes) and all other prizes be chosen on the side.
- ⇒ Sub-Active Training – Peter McCabe
- This year was a good year for recruitment not only in terms of numbers but also in quality. There are some very good officials in our sub-active ranks. We need to continue to develop them and keep them interested in officiating.
  - There were a total of 17 individuals that were advanced to the next level.
  - The guest speakers in the sub-active training sessions were well received.

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- Peter suggested that there is a need for more meetings/ more training. He suggested that we look at starting the sub-actives training around July 1 or 2 weeks prior to the start of the Actives training.
  
- ⇒ Membership / Recruitment – Wray Richardson
  - Wray will be taking over the responsibilities for Chapter Secretary. We will need a replacement for the Membership chairman. Wray indicated he received a call from Tom Wheater who expressed interest in the position.
  - At this point in time there are a total of 25 potential Candidates for the 2016 season. We need to grow this list so please don't hesitate to recruit friends, family, etc.....
  
- ⇒ Rules Interpretation – Ric Hamblin
  - Ric is always looking for new ideas for training presentations or discussion items. Please don't hesitate to contact Ric if you have an idea for training or rules interpretation.
  - Frank commented on what a great job Ric did with interpreting the new targeting rule for the Section V coaches. Job Well Done!
  - Ric has applied for the NYSACFO State Interpreter position. Michael Palermo will be stepping down from that position effective June 25, 2015. Good Luck. There isn't anyone more qualified for the position.
  
- ⇒ Nominations – Chris Guyett
  - A couple of members have approached Chris expressing their interest in becoming more involved with the Council activities.
  - Chris continues to encourage members to become more involved.
  
- ⇒ Game Coordinator – Frank Marafino
  - The 2015 season consisted of 800+ game assignments between Youth, Sub-Varsity, and Varsity schedules.
  - Tom Dowd has collected over 8 pages of notes and over 287 emails & phone calls related to changes of game schedules, site changes, and officials changes.
  - As we all know, Marc Remillard is retiring after 33 years of on-field service and as our Youth Game Coordinator. In 2016 Ken Torchia will take over the Youth Game Coordinator position.
  - Thank you to Frank, Tom, and Marc for all their work and effort required in handling over 800+ game assignments in 2015.
  - 2016 School News
    - Elba will be combining with Oakfield-Alabama beginning with the 2016 season
    - Byron-Bergen will combine with Caledonia-Mumford starting in 2016
    - There is a possibility that the two Webster schools may combine. The general thought is that this proposal will not be approved

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- Important 2016 Dates
    - April 7 – Section V Hall of Fame Dinner
    - June 15 – Annual League Officials Draw
    - August 27 – Annual Section V Scrimmage Day
    - September 2 & 3 – Start of the 2016 Season
  - Frank reported that the leagues we support will again pay a total of \$600 towards are Arbiter fees. Monroe County = \$200, Livingston County = \$200, Rochester Athletic Conference = \$100, and Genesee Region = \$100.
  - 2016 On-Field Officials Ratings
    - Frank indicated that the coaches are interested in changing the current ratings process. The Finger Lakes Chapter utilized the Arbiter system enabling coaches to submit weekly officials ratings. These ratings were compiled and used for the Section V playoff assignments. All coach's ratings were required to be submitted on Tuesday or later in the week following the game.
    - The current rating system will remain in place for the 2016 season. Frank will do some additional research on how the new process would work and iron out all of the details prior to implementation. Frank will report back to the Council on his findings.
- ⇒ Youth Game Coordinator – Marc Remillard
- Marc indicated that there will be on additional Youth game added to the Southern Tier league.
  - The Youth Game Coordinator position will be left in good hands with Ken Torchia at the helm.
  - Thank you Marc for you many years of service as the Youth Game Coordinator
- ⇒ Sub-Active Ratings – Greg George
- Overall in the 2016 season there were a total of 464 sub-active ratings submitted. This is much less than what is expected given the number of sub-active members and the number of games worked.
  - There were only 11 individuals that had more than 10 ratings.
  - 3 out of the 10 Associates didn't have enough ratings
  - All Senior Associates had at least 10 ratings.
  - A discussion ensued regarding various ways for us to get more Active officials to submit ratings.
- ⇒ Sunshine – Ken Torchia
- Get Well cards were sent to Bill Schuster following his cancer surgery and to Michael Palermo following his rotator cuff surgery.

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- A card of condolence was sent to Andre Harper as his father passed away. Ken will be contacting Andre and offer an RCCFO donation in his father's memory.

## ⇒ Banquet – Jeff Phillips

- The 2015 Banquet was another success. Thank you to all those that participated in the preparation and planning activities.
- There were about 120 in attendance.
- Congratulations to Carl Tandoi, the 2015 Official of the Year.
- Jeff Thank you for your efforts in making the Banquet such a success.

## ⇒ Big Brother – Jay Consadine

- Jay distributed a survey of questions to all Big and Little Brothers related to their 2015 experience. He will compile this information and make any necessary adjustments to the Big Brother / Mentor program for the 2016 season.
- Jay also distributed a document outlining the expectations of a Big Brother to all Active members participating in the program.

## ⇒ Section V / Regional Playoffs

- Thank you to Harry Kent and Ken Torchia for coordinating the efforts to sell Section V and Regional playoff game programs. Also thank you to all of those RCCFO members that volunteered their time for such a worthy cause.
- Thank you all for your efforts.

## ⇒ Adjournment

- Marc Remillard motioned to adjourn the meeting. Seconded by Ric Hamblin.  
In Favor = All, Opposed = None. Motion Passed. Meeting Adjourned.